

# Portfolio Holder Decisions/Leader Decisions

Date: Friday 12 November 2021

Time: 12.00 pm

## Membership

Councillor Peter Butlin

Councillor Wallace Redford

Councillor Jeff Morgan

Items on the agenda: -

- |  |                |
|--|----------------|
| <b>1. Approvals for Traffic Signal DfT Grant</b>                                 | <b>3 - 6</b>   |
| <b>2. Bridgetown Primary School</b>  | <b>7 - 10</b>  |
| <b>3. Consultation on 2023/24 admissions arrangements and coordinated scheme</b> | <b>11 - 14</b> |
| <b>4. Developer-Funded S278 Highways Schemes Approvals</b>                       | <b>15 - 18</b> |

**Monica Fogarty**

Chief Executive

Warwickshire County Council

Shire Hall, Warwick

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A member attending a meeting where a matter arises in which they have a disclosable pecuniary interest must (unless they have a dispensation):

- Declare the interest if they have not already registered it
- Not participate in any discussion or vote
- Leave the meeting room until the matter has been dealt with
- Give written notice of any unregistered interest to the Monitoring Officer within 28 days of the meeting

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The public reports referred to are available on the Warwickshire Web  
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### **Public Speaking**

Any member of the public who is resident or working in Warwickshire, or who is in receipt of services from the Council, may speak at the meeting for up to three minutes on any matter within the remit of the Committee. This can be in the form of a statement or a question. If you wish to speak please notify Democratic Services in writing at least two working days before the meeting. You should give your name and address and the subject upon which you wish to speak. Full details of the public speaking scheme are set out in the Council's Standing Orders.

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## Portfolio Holder Decisions – Approvals for Traffic Signal DfT Grant.

<b>Portfolio Holders</b>	<b>Portfolio Holder for Transport and Planning.</b>
<b>Date of decision</b>	<b>12 November 2021</b>
	<b>Signed</b>

### 1. Recommendations

- 1.1 That the Portfolio Holder for Transport and Planning gives retrospective approval for the bid to the Department for Transport (DfT) Local Transport Capital Block Funding Specific Grant Determination (2021/22) for an additional sum for traffic signal maintenance and upgrades, subject to sign off by the Section 151 Officer.
- 1.2 That the Portfolio Holder for Finance and Property gives approval to the addition to the Capital Programme of the DfT Grant for the purpose of traffic signal maintenance and upgrades

### 2. Reasons for recommendations

- 2.1 Under the County Council's Constitution authority has been given to the relevant Portfolio Holder to approve the submission of funding bids on behalf of the County Council. This report seeks retrospective approval in relation to a bid to the Department for Transport (DfT) Local Transport Capital Block Funding Specific Grant Determination (2021/22) for an additional sum for traffic signal maintenance and upgrades
- 2.2 On 14 May 2021 Council reconfirmed the delegated power to the Leader, or body nominated by them, to approve the addition to the Capital Programme of projects costing less than £2m which are fully funded from external grants, developer contributions or revenue. The Portfolio Holder for Finance and Property is that nominated body

### 3. Background information

- 3.1 On 1 April 2021 the DfT wrote to the Chief Executive making her aware that, further to the Local Transport Capital Block Funding (Integrated Transport and

Highway Maintenance) Specific Grant Determination for 2020/21, they are intending to award £15m in funding for the period 2021/22 to English local transport authorities with responsibility for traffic signal maintenance and upgrades.

- 3.2 The DfT informed the Chief Executive that they would be awarding funding in blocks of between £300,000 and £500,000 to between 30 and 50 local authorities based on ability to demonstrate the operation of policies and procedures as outlined in Annex B attached to their letter.
- 3.3 On 12 April 2021 the DfT opened the application process and provided additional guidance for completing the grant form and the closing date for applications was set at 7 May 2021.
- 3.4 This only allowed four weeks to apply for the grant and there was not sufficient time to seek approval from the Portfolio Holder for Transport and Planning for applying for the grant through the normal process. The application for the grant was made by the deadline.
- 3.5 On 16 August 2021 the DfT informed the Chief Executive that the County Council bid has been assessed as fully meeting the application criteria and the authority has been allocated the full allocation of £500,000 through this process and the funding needs to be spent on capital works by March 2023. Retrospective approval is therefore being sought to confirm the bid and to add the grant to the Capital Programme for expenditure.

## 4. Financial implications

- 4.1 The three tables below summarise the funding proposals, which have been approved by the DfT.

Table1: Deliverable 1 Traffic Signal Works

SCN	Location	Proposed Works	Cost (£)
W27	Radford Road / St Marys Road, Leamington Spa	<ul style="list-style-type: none"> <li>Refurbish site inclusive of LED signal heads</li> <li>Controlled pedestrian facility</li> <li>Joint SCOOT &amp; MOVA Control</li> <li>RTEM Classified Vehicle data</li> </ul>	150,000
W06	Dale St / Regent St, Leamington Spa	<ul style="list-style-type: none"> <li>Refurbish site inclusive of LED signal heads</li> <li>Joint SCOOT &amp; MOVA Control</li> <li>RTEM Classified Vehicle data</li> </ul>	150,000
W24	High Street / New Street Kenilworth	<ul style="list-style-type: none"> <li>Refurbish site inclusive of LED signal heads</li> <li>Joint SCOOT &amp; MOVA Control</li> </ul>	110,000

		<ul style="list-style-type: none"> <li>Improve AQM on New Street</li> <li>RTEM Classified Vehicle data</li> </ul>	
W01	Warwick Street / Dale Street Leamington Spa	<ul style="list-style-type: none"> <li>Joint SCOOT &amp; MOVA Control</li> <li>RTEM Classified Vehicle data</li> </ul>	45,000
<b>Total</b>			<b>£455,000</b>

Table2: Deliverable 2 Validation &amp; Data Use

Item	Description	Cost (£)
1	Validation of two SCOOT Regions local to the area: <ul style="list-style-type: none"> <li>Willes Rd/ Clarendon (RLB)</li> <li>High St / Bath St (RLA) - Improve AQM within the area</li> </ul>	6,000
2	Journey Time as a Service this is a service based on HERE floating vehicle data utilising a minimum of 10 JT links	22,000
3	RTE SP4-C Classified Vehicle Profiling	10,000
<b>Total</b>		<b>£38,000</b>

Table3: Deliverable 3 Enhanced Data Collection

SCN	Location	Description	Cost (£)
W47	A429 Coventry Road near Primrose Hill, Warwick	Recommission Road Traffic Equipment Manufacturers (RTEM) data collection	1,500
W103	Europa Way Greys Mallory Police Station Leamington Spa	Recommission RTEM data collection	1,500
W05	Parade / Warwick Street Leamington Spa	Recommission RTEM data collection	1,500
R35	Clifton Road / Butlers Leap, Rugby	Recommission RTEM data collection	1,500
W119	A4177 Birmingham Road Stanks West /A46 Warwick Bypass, Warwick	Recommission RTEM data collection	1,500
W117	A425 Birmingham Road / Haywood Road, Warwick	Recommission RTEM data collection	1,500
C64	A452/B4115/Chesford Crossroads/Ashow, Leamington Spa	Recommission RTEM data collection	1,500
<b>Total</b>			<b>10,500</b>

## Totals

No.	Deliverable	Cost (£)
1	Traffic Signal Renewal Programme	455,000
2	SCOOT Validation, JTaaS, New RTEM Sites	38,000
3	RTEM Recommission Sites	10,500
<b>Total</b>		<b>£503,500</b>

The shortfall of £3,500 will be met from the Capital allocation funds from the Traffic Signal Block Header of 11883000.

## 5. Environmental implications

5.1 Transport is the single largest cause of carbon emissions in the UK. Securing funding for traffic signal maintenance and upgrading existing infrastructure will enable us to ensure that the existing traffic signal junctions are working more effectively in order to reducing congestion thereby contributing to the reduction in carbon emissions as well as improved air quality.

<b>Report Author</b>	Gafoor Din gafoordin@warwickshire.gov.uk
<b>Assistant Director</b>	Scott Tompkins - Assistant Director – Environmental Services
<b>Lead Director</b>	Mark Ryder - Strategic Director for Communities
<b>Lead Member</b>	Portfolio Holder for Finance and Property

<b>Urgent matter?</b>	No
<b>Confidential or exempt?</b>	No
<b>Is the decision contrary to the budget and policy framework?</b>	No

### List of background papers

None

### Members and officers consulted and informed

Portfolio Holder – Councillor Wallace Redford

Portfolio Holder – Councillor Peter Butlin

Corporate Board – Mark Ryder

Legal – Ian Marriott

Finance – Andrew Felton

Equality – Keira Rounsley

Democratic Services – Isabelle Moorhouse

Councillors – Cllr Warwick, Cllr Birdi, Cllr Boad, Cllr Phillips, Cllr Roberts

Local Member(s): Cllr Roberts, Cllr Millar, Cllr Gifford, Cllr Cooke

## Portfolio Holder Decision 12 November 2021 Bridgetown Primary School

<b>Portfolio Holder</b>	<b>Portfolio Holder for Finance and Property</b>
<b>Date of decision</b>	<b>12 November 2021</b>
	<b>Signed</b>

### 1. Decision taken

1.1 The addition of £26,021 of S106 funding to the Capital Programme, in addition to the £38,103 previously agreed (Cabinet, December 2020) to fund alterations to create a new nurture space at Bridgetown Primary School with access to outdoor space, a disabled toilet and kitchenette.

### 2. Reasons for decisions

2.1 Bridgetown Primary School currently supports the needs of a significant number of children with complex special educational needs many of whom have associated social, emotional and mental health needs. The nurture team support the children through structured nurture group sessions and also via 1:1 nurture support. There are three members of staff trained to deliver nurture sessions but to run this nurture provision effectively, the school lacks the appropriate space and facilities.

2.2 To create a spacious, welcoming library for all to access, to promote and encourage the pleasure of reading.

2.3 To develop new facilities to meet emotional, social and mental health challenges for vulnerable children and children with special educational needs (the school has more than 10% of pupils on the SEN register and an increasing number of pupils requiring top-up funding to support Educational Health Care Plans).

2.4 Providing a separate, safe space where these pupils can feel comfortable and relaxed and be able to access a 'home-like' environment, thus following the structured programme recommended by Nurture UK.

2.5 This proposal supports the WCC SEND & Inclusion Change Programme's ethos of supporting pupils with SEND within mainstream settings.

2.6 The S106 developer funding requested is allocated for use specifically at this

school or one other nearby school only. Remaining S106 funding for these schools will be allocated following consultation with both schools and the usual governance processes.

### 3. Background information

3.1 In early 2020, Bridgetown Primary School proposed capital works to improve the existing school facilities and develop new facilities for vulnerable children and children with special educational needs, with a particular focus on those learners with social, emotional and mental health needs. Developer funding (S106) of £31,093 plus £7,010 school contribution for the proposal was approved by Cabinet in December 2020 which included:

- Reconfiguring provision, inside and outside, to make available space for additional pupils to benefit from nurture provision and facilities.
- Re-purposing the existing library which is used less frequently than the current nurture space so that it can better meet the needs of pupils with special educational needs and disabilities.
- Create the space for pupils using the nurture provision to make food, eat and safely access facilities to teach pupils the skills they need to increase independence.
- Creation of a new, replacement library in a central part of the school for all to access.

3.2 In January 2021, WCC Property Services visited the school to initiate the project works, at which time the requirement for a disabled toilet and kitchenette was added to the scope of works.

WCC Property Services liaised directly with the school for the initial specification, the disabled toilet and kitchenette were not included originally as the school did not specify a need for them. When the second visit was made by property services (in early 2021 post Covid lockdown), the potential for these elements to be included was then raised and the scope increased.

3.3 This Capital Request is for the **additional £26,021** required to deliver the previously approved nurture provision, as a result of the enhanced specification.

3.4 The S106 funding applied for is for 'enhancing shared and community facilities' at Bridgetown Primary School and another nearby school, (Alveston Primary) only. Funding will be made available from the same source to the other school as appropriate.

### 4. Financial implications

4.1 £26,021 (in addition to £31,093 of S106 and £7,010 to be contributed by the school previously approved by Cabinet)



4.2 The S106 developer funding requested is allocated for use specifically at this school or one other nearby school only.

## 5. Environmental implications

None

### Report Author

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418196

### Assistant Director

Ian Budd, AD Education Services

### Lead Director

Mark Ryder, SD Communities

### Lead Member

Portfolio Holder for Finance and Property

### Urgent matter?

No

### Confidential or exempt?

No

### Is the decision contrary to the budget and policy framework?

No

## List of background papers

None

## Members and officers consulted and informed

Portfolio Holder – Councillor Peter Butlin, also Cllr Morgan for information

Corporate Board – November 2021

Legal – Ian Marriott

Finance – Andrew Felton

Equality – n/a

Democratic Services – Isabelle Moorhouse

Councillors – n/a

Local Member(s): n/a

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## Portfolio Holder Decision – Consultation on 2023/24 admissions arrangements and coordinated scheme

<b>Portfolio Holder</b>	<b>Portfolio Holder for Children, Families &amp; Education</b>
<b>Date of decision</b>	<b>12 November 2021</b>
	<b>Signed</b>

### 1. Decision taken

That the Portfolio Holder for Children, Families & Education approves conducting the required statutory consultation to establish the Warwickshire Admission Arrangements, Co-ordinated Scheme and In-Year application process for the 2023/2024 Academic year.

### 2. Reasons for decisions

- 2.1 WCC is the admissions authority for all Community Schools and Voluntary controlled schools in Warwickshire.
- 2.2 Minor changes are proposed for the 2023/ 2024 Admission Arrangements for any schools where the Local Authority is the admission authority.
- 2.3 Changes include the reduction in the published admission number at 2 schools to better reflect the pupil intakes, amendments to the oversubscription criteria in line with the new DfE School Admission Code 2021 and revision and clarification of information outlined in all documents.
- 2.4 In accordance with the DfE's School Admissions Code 2021, when changes are proposed to admission arrangements, all admission authorities must consult on their admission arrangements that will apply for admission applications the following school year.
- 2.5 The results of the consultation will be used to finalise the WCC Admissions Arrangements 2023 for submission for determination by Cabinet on 17 February 2022.

### 3. Background information

- 3.1 Subject to Portfolio Holder approval, statutory consultation on the WCC Admissions Arrangements 2023 will be conducted over an eight week period starting 22nd November 2021.
- 3.2 The format of such statutory consultations are prescribed in the DfE's School Admissions Code 2021 and include consulting with:
- parents of children between the ages of two and eighteen;
  - other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions;
  - all other admission authorities within the relevant area (except that primary schools need not consult secondary schools);
  - whichever of the governing body and the local authority is not the admission authority;
  - any adjoining neighbouring local authorities where the admission authority is the local authority; and
  - in the case of schools designated with a religious character, the body or person representing the religion or religious denomination.
- 3.3 Discussion has already taken place with the school leadership of the two schools affected by proposed reduction in PAN who are supportive of the proposals.

### 4. Financial implications

- 4.1 There may be a small revenue financial cost incurred by running a consultation, circa £500, if public notices are required to be published in local newspapers in each of the Districts and Boroughs. This will be met from existing service budgets.
- 4.2 Failure to consult on changes to these arrangements would be a breach of the DfE's School Admissions Code and may result in legal fees if challenged in the future.

### 5. Environmental implications

None

<b>Report Author</b>	Sufficiency Coordinator, Rosalind Currie Education Capital, Sufficiency, and Admissions Lead Commissioner, Bern Timings
<b>Assistant Director</b>	AD Education Services, Ian Budd
<b>Lead Director</b>	Strategic Director for Communities, Mark Ryder
<b>Lead Member</b>	Portfolio Holder for Children, Families & Education, Cllr Morgan

<b>Urgent matter?</b>	No
<b>Confidential or exempt?</b>	No
<b>Is the decision contrary to the budget and policy framework?</b>	No

### List of background papers

1. Draft Warwickshire County Council Admission Arrangements 2023/24 for community or voluntary controlled schools
2. Draft Warwickshire County Council Coordinated scheme 2023/24
3. Draft Warwickshire County Council In-Year application process 2023/24

### Members and officers consulted and informed

Portfolio Holder – Councillor Jeff Morgan

Corporate Board – Mark Ryder

Legal – Guy Darvill

Finance –

Equality –

Democratic Services – Isabelle Moorhouse

Councillors – Dahmash, Roodhouse and Brown

Local Member(s): n/a

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## Portfolio Holder Decision Developer-Funded S278 Highways Schemes Approvals

<b>Portfolio Holder</b>	<b>Portfolio Holder for Finance and Property</b>
<b>Date of decision</b>	<b>12 November 2021</b>
	<b>Signed</b>

### 1. Decision taken

1.1 That the Portfolio Holder for Finance and Property gives approval to the addition of the following s278 fully developer-funded highway improvement schemes to the Capital Programme for 2021/22.

- a) A428 Coventry Road, Long Lawford, (Temporary Access) of approximate value £35,000.00 (fees only)
- b) D1736 School Lane, Exhall (Toucan Crossing) – Minor s278 of approximate value £255,800.00
- c) D7069 Glasshouse Lane, Kenilworth of approximate value £895,000.00
- d) D7069 Glasshouse Lane (Crewe Lane), Kenilworth – Minor s278 of approximate Value £320,000.00
- e) D4102 Millers Road, Warwick – Minor s278 of approximate value £185,00.00

### 2. Reasons for decisions

2.1 On 14<sup>th</sup> May 2021 Council reconfirmed the delegated power to the Leader, or body nominated by them, to approve the addition to the capital programme of projects costing less than £2.0 million, which are fully funded from external grants, developer contributions or from revenue. The Portfolio Holder for Finance and Property is that nominated body

### 3. Background information

3.1 A428 Coventry Road, Long Lawford, (Temporary Access)  
This scheme relates to required enabling works to complete the already authorised (Deputy Leader decision, 13 September 2019) capital programme highway improvement scheme of the same name. These works entail the construction of an access opposite Lorandyfouse House, on the West side of Back Lane, Long Lawford.

3.2 D1736 School Lane, Exhall (Toucan Crossing) – Minor s278

A planning application was submitted to Nuneaton and Bedworth Borough Council by Keepmoat Homes Ltd in respect of a development on land off School Lane, Exhall, Coventry. Planning permission was granted on 21 May 2021 (ref: 037022) for the erection of 129 dwellings. The planning permission requires the developer to undertake highway improvement to the junction into the development and the installation of a Toucan crossing on School Lane.

3.3 D7069 Glasshouse Lane, Kenilworth – Major s278

3.4 D7069 Glasshouse Lane (Crewe Lane), Kenilworth – Minor s278

A planning application was submitted to Warwick District Council by Crewe Lane Kenilworth JV LLP in respect of a development on land on the East side of Glasshouse Lane. Planning permission was granted on 16 April 2021 (ref: W/18/1635) for the demolition of existing agricultural buildings and the erection of 620 dwellings. The planning permission requires the developer to undertake highway improvements to the existing roundabout and undertake footway / cycleway works to Glasshouse lane.

The planning permission also requires highway improvements through a new access and re priority of Crewe Lane. These works shall be carried out as a separate minor s278 scheme.

3.5 D4102 Millers Road, Warwick – Minor s278

A planning application was submitted to Warwick District Council by South Warwickshire Foundation Trust in respect of a change of use of an industrial site ground level car park into a multi-storey carpark for NHS hospital staff only. Planning permission was granted on 5 February 2021 (ref: W/20/1405). The planning permission requires the developer to undertake highway improvements to the footway outside the site and for the installation of a zebra crossing on Millers Road.

## 4. Financial implications

4.1 As the new highway assets which are being created through these schemes will come on to the Council's balance sheet once completed, the costs incurred by the Council need to be treated as capital expenditure.

4.2 Section 278 schemes are fully funded by developer contributions which are ring-fenced for the schemes described in the sections above. There are no alternative uses for the contributions and the addition of these schemes will not affect the overall level of available capital resources.

4.3 The respective Developers have already committed to funding the technical review work by accepting the Council's fee estimates. The Council's fees for technical review are always collected in advance of the s278 agreement being signed.

4.4 Procurement and subsequent award of construction contracts will only take place subject to the applicable Section 278 agreements being signed, which will provide 100% of the funding. The commencement of the works is dependent on the completion of the technical review, procurement and contractor mobilisation processes. Any



slippage or increase in costs due to changes in the scope of the works will be reported in the normal quarterly monitoring process

## 5. Environmental implications

5.1 The environmental impacts of developer-funded highway schemes are considered through the planning approval process.

5.2 The contractors on the Council's Framework Contract for the Provision of Engineering and Construction Works (WCC 6012) have all demonstrated that they hold a certificate of compliance with BS EN ISO 140001 (or equivalent) or have otherwise satisfactorily demonstrated their policies and arrangements for the management of construction-related environmental issues.

<b>Report Author</b>	Ian Stuart ianstuart@warwickshire.gov.uk,
<b>Assistant Director</b>	Scott Tompkins - Assistant Director – Environmental Services
<b>Lead Director</b>	Mark Ryder - Strategic Director for Communities
<b>Lead Member</b>	Portfolio Holder for Finance and Property

<b>Urgent matter?</b>	No
<b>Confidential or exempt?</b>	No
<b>Is the decision contrary to the budget and policy framework?</b>	No

## List of background papers

N/A

## Members and officers consulted and informed

Portfolio Holder – Councillor Peter Butlin

Corporate Board – Mark Ryder

Legal – Ian Marriot

Finance – Andrew Felton

Equality – n/a

Democratic Services – Isabelle Moorhouse

Councillors – Warwick, Singh Birdi, Boad, Philipps and W Roberts

Local Member(s):

A428 Coventry Road, Long Lawford, (Temporary Access) - Cllr Timms (Earl Craven)

D1736 School Lane, Exhall (Toucan Crossing) – Minor s278 - Cllr Singh Pandher (Bedworth East)

D7069 Glasshouse Lane, Kenilworth

D7069 Glasshouse Lane (Crewe Lane), Kenilworth – Minor s278

- Cllr Drew (Kenilworth Park Hill)

D4102 Millers Road, Warwick – Minor S278 – Cllr Holland (Warwick West)